



*Lane Community Health Council is the governing body for PacificSource Community Solutions - Lane.

Joint CCO Community Advisory Council Meeting
5-28-2024
12:00 – 2:00 PM
Hybrid Meeting

In person option:

555 International Way, Aster Rooms 3 & 4
Springfield, OR 97477

Zoom option:

<https://us06web.zoom.us/j/87483974124>

Meeting ID: 874 8397 4124

Dial by your location

- +1 206 337 9723 US (Seattle)
- +1 253 215 8782 US (Tacoma)

Agenda – Facilitated by Tannya Devorak

Member Support – Nena Hayes

- I. Optional Pre-Meeting Lunch & Mingle – 11:40 AM to 12:00 PM**
- II. Welcome & Introductions – 12:00 to 12:15 PM**
 - a. Resources: CAC Meeting Agreements (Page 3) and [Window of Affect Tolerance](#) resource.
 - b. **Public comment**
- III. Member Approvals – 12:15 to 12:50 PM**
 - a. Prevention Funding Allocation Request: Phase II of Community Health Assessment
 - b. CAC Charter Revisions
 - c. April Minutes

IV. Break – 12:50 to 1:00 PM

**V. Overview & Discussion: Community Health Improvement Plan (CHP)
Progress Report – 1:00 to 1:35 PM**

- a. Leilani Brewer

VI. Updates & Announcements – 1:35 to 2:00 PM

- a. Community invitation to *Our Journey: An Intertribal Quarterly Cultural Collective: June 17, 12-3pm*
- b. Assessment Design Team
- c. CAC Outreach and Recruitment Workgroup
- d. CCO Governing Boards (see written updates in agenda packet)

Lane County CCO Community Advisory Council (CAC) Meeting Agreements

Updated April 2023 – **UNDER REVISIONS FOR 2024**

Meeting process:

- Call or email the CAC Coordinator 48-hours before a meeting to put an item on the agenda.
- Open meetings with an intentional reminder of agreements.
- Build in time to get to know each other.
- Assign someone to assist members with pausing, asking for clarification, and seeking understanding when needed.
- Close meetings with a 1-minute breathing exercise.
- Reminder: the CAC works to address system problems rather than individual problems. If you have an individual problem to discuss, please contact your CAC Coordinator and/or CCO customer service department.

Meeting agreements:

- For online meetings:
 - Facilitators will make space to hear from members who are on the phone and/or those who do not have access to the chat box.
 - Share your name when you speak.
 - Respectfully use chat box to answer questions from facilitator, ask questions about meeting content, and/or share information relevant to the meeting.
 - Remain on camera if possible. If not possible, consider adding a professional background photo that can help members identify you.
- Silence your phone and limit side conversations.
- Respect the Chairperson/facilitator and stay on agenda.
- Respect accommodations to ensure all members can participate fully. Reach out to staff if additional support is wanted or needed.
- Create a positive, open, and respectful space for all to learn and feel heard.
- Hold courage to speak your truth and use your voice in this space.
- Assume we are all doing the best we can (positive intent). Give and receive grace.
- Be kind and respectful to all those who attend the meeting.
- Please do not interrupt; one voice at a time.
- Respect others time, opinions, and styles of communication.
- Support each other in our newness; all input is a valuable learning opportunity.
- It is okay to step out for a moment to tend to your needs.
- Respect and continuously build awareness around differences in beliefs.

“We are all here to support each other and do this important work together.”