



Lane Community Health Council

Lane Community Health Council Board

September 8, 2020

7:00am-9:00am

Virtual Meeting

Minutes

Present: Dr. Steve Allan, Options Counseling and Family Services; Ms. Meredith Nelson, McKenzie Willamette Medical Center; Mr. Ken Provencher, PacificSource; Mr. Ron Hjelm, Community Health Centers; Mr. Tony Scurto, Lane Education Service District; Mr. Kevin Boie, Advantage Dental; Mr. Cliff Hendargo, PeaceHealth Medical Group; Ms. Karen Gaffney, Lane County Health and Human Services; Dr. Christine Kollmorgen, Northwest Surgical Specialists; Dr. Karen Weiner, Oregon Medical Group; Dr. Pilar Bradshaw, Eugene Pediatrics; Mr. Paul Solomon, Sponsors.

Absent: Ms. Valerie Rapp, McKenzie River Clinic; Mr. John Johnston, Willamette Family Treatment Services.

Guests: Dr. Manu Chaudhry, Capitol Dental Care; Ms. Lindsey Hopper, PacificSource; Mr. Brian Laing, PacificSource; Ms. Char Reavis, PacificSource CCO Community Advisory Council.

Public: None.

1. Call to Order, Introductions and Welcome, Public Comment

Dr. Allan called the meeting to order at 7:10 a.m. Introductions were made. There was no public comment.

2. Consent Agenda

- **Approval of August 11, 2020 Minutes Lane Community Health Council Board Meeting**
Dr. Allan presented the minutes from the previous meeting for review and approval. **It was moved and seconded to approve the minutes as presented. The motion passed unanimously.**

3. Bylaws Revision Discussion

- **Approval of revisions in Section 6.4 ~ Community Advisory Council:** The Board reviewed the proposed Third Amended and Restated Bylaws of the Lane Community Health Council. Ms. Busek directed the attention of the Board to Section 6.4 of the Bylaws with track changes specific to the Community Advisory Council. In Section 6.4, Ms. Busek recommended that the two references inferring that the Chair of the Community Advisory Council would therefore serve on the Board of the Corporation be removed. Ms. Busek noted that the Community Advisory Council is currently a Joint Community Advisory Council with Trillium Community Health Plan which would make it challenging for the Chair of the Community Advisory Council to participate on the Lane Community Health Council Board if the Chair was a Trillium member. **It was moved and seconded to remove any references stating that the Chair of the Community Advisory Council will therefore serve on the Board of the Corporation". The motion passed unanimously.**

- **Approval of revisions in Section 6.5 ~ Clinical Advisory Panel:** The Board reviewed the proposed Third Amended and Restated Bylaws of the Lane Community Health Council. Ms. Busek directed the attention of the Board to Section 6.5 of the Bylaws specific to the Clinical Advisory Panel. Ms. Busek made the following recommendations as noted in the track changes version of the Third Amended and Restated Bylaws of the Lane Community Health Council included in the packet:
 - In Section 6.5 (a) (1): revise current statement to read “At least one member who is both licensed to, and practicing in, a physical health discipline.”
 - In Section 6.5 (a) (2): revise current statement to read “At least one member who is both licensed to and practicing in a behavioral health discipline. For this purpose, “behavioral health” means the spectrum of behavioral and conditions comprising mental health, substance use disorders, and problem gambling.”
 - In Section 6.5 (a) (3): Add sentence to state “At least one member who is both licensed to and practicing in an oral health discipline. For this purpose, “oral health” means conditions of the mouth, teeth and gums.”
 - In Section 6.5 (a) (5): revise statement to read “At least one member (who may also satisfy one or more of the categories above) who is also a director of the Corporation.”
 - In Section 6.5 (b): Revise statement to state: “The members of the Clinical Advisory Panel shall determine by majority vote at intervals its members deem appropriate: (1) whether to have one Chair, or two Co-Chairs of the Clinical Advisory Panel; (2) the term of office for such positions; and (3) the identity of the Clinical Advisory Panel members who will occupy the position of Chair or Co-chairs of the Clinical Advisory Panel.
 - In Section 6.5 (c), revise statement to read: The members of the Clinical Advisory Panel may also select by majority vote at least one member as a liaison to attend meetings of the Corporations Community Advisory Council. In the absence of a such a vote, the liaison(s) may be selected by the Board.

It was moved and seconded to make the recommended revisions as noted above. The motion passed unanimously.

4. Conflict of Interest Policy

The Board reviewed the Conflict of Interest Policy included in the packet. After discussion, it was determined that the current Conflict of Interest Policy was appropriate as is. The Board did not request revisions to the current conflict of interest policy. The Board reviewed the Conflict of Interest Disclosure Form. Ms. Busek will send the form to Board members after the meeting to be completed and returned to Ms. Busek.

5. Transformation Quality Strategy

Ms. Zuiderweg presented information on PacificSource Community Solutions Transformation and Quality Strategy (TQS) Projects for 2020. Ms. Zuiderweg reminded the Board that PacificSource Lane County CCO has an annual requirement to report on TQS components and health system transformation. The goal of the TQS is to support safe and high quality care for CCO members. The CCOs submit a TQS annually (March) with a progress report due six months later (September). Ms. Zuiderweg briefly reviewed the TQS Projects for 2020.

6. Clinical Advisory Panel

- **Joint Clinical Advisory Panel:** Ms. Busek reported in the absence of Mr. Johnston. Ms. Busek reported that both Trillium Community Health Plan and PacificSource Community Solutions CCO have a tentative agreement to move forward with creating a joint subgroup comprised of members from both CCOs’ Clinical Advisory Panels. Ms. Busek reported that

Dr. Robin Virgin and Mr. John Johnston have agreed to participate on behalf of Lane Community Health Council. Dr. Karen Ortiz is considering participation. The two topics identified for the initial meeting were COVID-19 Response and REAL D Implementation. Ms. Busek is waiting for final confirmation of attendees from Dr. Jeanne Savage, Trillium Community Health Plan.

7. Finance Committee Update

- A. Finance Committee: Due to timing of the Labor Day Holiday, the Finance Committee will be meeting next Monday, September 14th. Mr. Boie reported that the Quality Program checks have been written. Once the funds are deposited into the LCHC account, the checks will be mailed. It is expected that the funds will be deposited the week of September 14th. Mr. Boie requested an update related to the rate adjustment. Ms. Hopper reported that Lane County CCO will have a retroactive rate adjustment back to January 1, 2020. The amount of the adjustment is expected to be an increase due to updated data reflective of actual member conditions and risk categories being served.
- B. Community Impact Workgroup: Ms. Nelson reported that the next meeting of the workgroup is scheduled for Monday, September 14. The intent of the meeting will be to finalize the funding proposal which includes \$150,000 to be given directly to HIV Alliance for the Needle Exchange program and the remainder of funding to be given to the Housing Education Grant Process. The workgroup will finalize the application and the timeline. Ms. Nelson and Ms. Busek will be meeting with each of the ten housing organizations who will be asked to apply for the grant. It is expected that the meetings with the housing organizations will be complete by the end of September. Veterans Legacy at Camp Alma and Sponsors have asked to be included in the grant application process. The main points of the meetings with the housing organizations are to introduce the Lane Community Health Council and the grant opportunity. The housing organizations are then given an opportunity to give an introduction of their organization and possible tour. The responses from the housing organizations have been welcoming, ideas shared. The City of Eugene and Lane County have voiced an interest in this process and the opportunity to move forward through learning collaboratives. The workgroup is considering having successful applicants commit to participation in a learning collaborative for one year to provide a forum for work to continue.

8. Community Advisory Council

Ms. Reavis reported that the Joint Lane County Consumer Advisory Committee met August 24th. New members were welcomed and introduced. There was a presentation by Jacqueline McCall, Regional Outreach Coordinator for the Oregon Health Authority. Ms. McCall works in Benton, Linn, Lane and Douglas Counties. Ms. McCall presented information on OHP Renewals and Application Assistance.

9. Operational Update

A. Corporate Resolution:

Ms. Busek presented the current Corporate Resolution related to Limits on Financial Signatories. The resolution currently states that a document or contract that exceeds the total of \$5,000 requires an additional signer on the document or contract from who is another authorized signatory approved by the Board. Currently, the only other approved signatory is Dr. Allan. Ms. Busek reported that during COVID-19 and the wildfires, it has been a challenge to obtain an additional signature. To better respond to the current environment, Ms. Busek requested that an e-mail approval suffice for a second signature from an authorized signatory.

It was moved and seconded to make the recommended revisions to the corporate resolution as noted above. The motion passed unanimously.

B. Membership:

Mr. Laing reported that current membership for PacificSource Community Solutions Lane County CCO is approximately 65,400 members. PacificSource customer service staff continue to answer 90% of phone calls received in less than 30 seconds and claims processing time remains within target. Ms. Gaffney inquired about membership statewide and if Lane County CCO was seeing more members. Mr. Laing reported that the numbers appear to be stable. Mr. Provencher noted that there has been slow stable growth in other PacificSource CCOs.

10. Adjournment

There being no further business, meeting was adjourned at 8:05 a.m.

Respectfully submitted

A handwritten signature in cursive script that reads "Rhonda Busek". The signature is written in dark ink and is positioned above a solid horizontal line.

Rhonda J. Busek
Executive Director and Secretary