



## Lane Community Health Council

### Lane Community Health Council Board

May 12, 2020

7:00am-9:00am

Virtual Meeting

Minutes

**Present:** Ms. Meredith Nelson, McKenzie Willamette Medical Center; Mr. Ken Provencher, PacificSource; Mr. John Johnston, Willamette Family Treatment Services; Dr. Karen Weiner, Oregon Medical Group; Ms. Valerie Rapp, McKenzie River Clinic; Mr. Ron Hjelm, Community Health Centers; Mr. Tony Scurto, Lane Education Service District; Mr. Kevin Boie, Advantage Dental; Mr. Cliff Hendargo, PeaceHealth Medical Group; Dr. Pilar Bradshaw, Eugene Pediatrics; Ms. Karen Gaffney, Lane County Health and Human Services; Dr. Steve Allan, Options Counseling and Family Services; Dr. Christine Kollmorgen, Northwest Surgical Specialists.

**Absent:** Mr. Paul Solomon, Sponsors Inc.

**Guests:** Ms. Leah Edelman, Lane County Health and Human Services; Ms. Brandy McLaughlin, PacificSource; Mr. Dustin Zimmerman, Oregon Health Authority.

**Public:** None.

#### 1. Call to Order, Introductions and Welcome, Public Comment

Dr. Allan called the meeting to order at 7:05 a.m. Introductions were made. There was no public comment.

#### 2. Consent Agenda

##### a. Approval of Minutes of April 14, 2020 from Lane Community Health Council Board Meeting

Dr. Allan presented the minutes from the previous meeting for review and approval. **It was moved and seconded to approve the minutes as presented. The motion passed unanimously.**

##### b. Approval of Lane Community Health Council Board Officer Position Descriptions

Dr. Allan presented the Board Officer position descriptions. Ms. Gaffney proposed that the Board Officer position descriptions as presented be amended to delete the "Reports To" line included in the header of the position descriptions. **It was moved and seconded to approve the Board Officer position descriptions with the deletion of the "Reports to" line included in the header of the position descriptions. The motion passed unanimously.**

#### 3. Nominating Committee Recommendation

##### a. Approval of Dr. Christine Kollmorgen's appointment to the Lane Community Health Council Board.

Dr. Kollmorgen was welcomed by the Board. Dr. Allan offered an opportunity for Board members to ask questions of Dr. Kollmorgen. Mr. Provencher disclosed that Dr. Chip Zachem, Dr. Kollmorgen's spouse, serves on the PacificSource Board. Dr. Kollmorgen confirmed that she had disclosed the information to the Nominating Committee.

**It was moved and seconded to approve the appointment of Dr. Christine Kollmorgen to the Lane Community Health Council Board Specialty Group Position. The motion passed unanimously.**

**b. Approval of Amended LCHC Bylaws**

In follow-up to the April Meeting, the Nominating Committee proceeded with the creation of the Vice-Chair position. As a result of the creation of the position, there were minimal changes needed for the bylaws to create the position and provide other changes to specify that the appointment of: 1) a Chair automatically appoints the such person as President; 2) a Vice-Chair automatically appoints such person as Vice-President; and 3) the Executive Director of the Corporation automatically appoints such person as Secretary. **It was moved and seconded to approve the Second Amended and Restated Bylaws of the Lane Community Health Council. The motion passed unanimously.** The Nominating Committee will move forward with identifying a Board member to fill the Vice-Chair officer position.

**4. Mission/Vision/Values**

Dr. Allan presented the information in the meeting packet provided by the *Corragio Group* in follow-up to the Lane Community Health Council Board Retreat held March 2, 2020. The Board reviewed the information related to the proposed mission and values. **It was moved and seconded to approve the proposed mission and values for Lane Community Health Council. The motion passed unanimously.** It was noted that additional work needed to be done on the vision. Ms. Busek will reach out to Corragio Group and work with them to complete a proposed vision statement for the Board to approve by e-mail prior to the June Board meeting.

**5. Finance Committee Report**

**a. Approval of Jennifer Dring**

Mr. Boie informed the Health Council that Mr. David Devalk representing Northwest Surgical Specialists (NWSS)/Medical and Surgical Specialists (MASS) has resigned from the Finance Committee. Mr. DeValk held the Specialty Group Finance Expertise position. Mr. Boie further reported that NWSS/MASS had contacted Ms. Busek requesting that Ms. Jennifer Dring fill the position vacated by Mr. DeValk. This would allow NWSS/MASS continued representation on the Finance Committee. Mr. Boie reported that the Finance Committee is recommending appointment of Ms. Dring to the Specialty Group Finance Expertise position vacated by Mr. DeValk. **It was moved and seconded to approve the appointment of Ms. Dring to the Specialty Group Finance Expertise position of the Finance Committee. The motion passed unanimously.**

**b. Approval of the revised Finance Committee Charter**

Ms. Busek reported that with the resignation of Mr. DeValk and recommended appointment of Ms. Dring, it was noted that the composition of the current Finance Committee did not follow the current Finance Committee Charter. In the Finance Committee Charter, it was stated that a majority of the Finance Committee members would also be Lane Community Health Council (LCHC) Board members. Ms. Busek proposed that the language of the charter be amended to state that at least one member of the Board would be on the Finance Committee. Ms. Gaffney expressed concern that there would not be sufficient Board representation on the Finance Committee. Ms. Busek noted that decisions and actions from the Finance Committee must receive Board approval before proceeding. Ms. Busek also noted that the Board can determine the overall composition of the Finance Committee. **It was moved and seconded to approve the amended Finance Committee charter. The motion passed unanimously.**

## 6. Operational Update

- **Joint Management Agreement (JMA) Review Process**

Ms. Busek briefly reported on the Community Health Assessment (CHA) and Community Health Improvement Plan (CHP) work that is occurring. The CHA and the CHP are included in the Joint Management Agreement as responsibilities of the Lane Community Health Council.

- **United Way Update**

Ms. Busek reported that the initial \$100,000 from the JMA Prefunding has been distributed to United Way for funding of Round 4 of United Way's COVID-19 Community Response Fund. Ms. Busek was invited by United Way to participate in both Round 3 and Round 4 selection process. Ms. Busek reported that she is actively participating in discussions with United Way for the next phase – Recovery and Rebuilding. Lane Community Health Council is being recognized as a partner in the effort. Planning is occurring regarding the process for the distribution of funds and the related media coverage that will occur. United Way will be announcing the partnership with Lane Community Health Council during this time.

- **Website Update**

Ms. Busek reviewed the current version of the website that is in early stages of development. The Board shared positive feedback related to current material. The Board briefly discussed including photos for Board members. It was agreed that the webpage would not include photos and instead, would be simple as it related to Board member information. Ms. Busek will draft information for the Board to provide feedback before the next Board meeting.

- **Clinical Advisory Panel Selection Committee**

Ms. Busek reported that Dr. Karen Ortiz has been identified as the final member of the Clinical Advisory Panel. **It was moved and seconded to approve appointment of Dr. Karen Ortiz to the Clinical Advisory Panel. The motion passed unanimously.**

- **Consumer Advisory Council (CAC)**

Ms. Gaffney requested that this item be added to the agenda at the beginning of the meeting so that the Board could get an update on the current status of appointing a CAC member to the Board. Ms. Gaffney shared her concern that the Board is having foundational conversations that should have CAC input. Ms. Edelman reported that the recruitment process is beginning for PacificSource CCO to identify PacificSource consumer members for the PacificSource CCO-Trillium Community Health Plan Joint CAC. Ms. Gaffney encouraged that the appointment of the CAC members to the Board be done as soon as possible.

- **Membership**

Mr. Provencher reported that as of April 30, 2020 PacificSource CCO membership was approximately 60,000. Mr. Provencher reported that it is expected that the Medicaid population will increase in the next few months due to the downturn of the economy as a result of COVID-19.

**7. Adjournment**

There being no further business, meeting was adjourned at 8:59 a.m.

Respectfully submitted



A handwritten signature in cursive script, reading "Rhonda Busek", is written above a solid horizontal line.

Rhonda J. Busek  
Executive Director and Secretary